

**ANNEX – B TO TENDER NO: TBL/HO/GSSD/PPD/TENDER/2025/03 (2<sup>nd</sup> Call) DATED: 10 MARCH 2025**

**COMPLIANCE SHEET**

S/N	Terms & Conditions as per Requirement		Compliance by Bidder	Remarks
1.	Source of Funds	Own Source		
2.	Eligibility for the Bidder	<p>a) The bidder submitting the offer should be a registered company having experiences of supplying EMV/DI Chip Card in Bangladesh Market Experience Certificate with work order must be supplied with the offer.</p> <p>b) Vendor has to provide valid authorization letter from the Chip Card &amp; Apps Manufacturer of the offered product and proof of document from the Chip OS &amp; Apps Manufacturer to for technical support of the offered product.</p> <p>c) The bidders must have good track record for supplying Dual Interface card products at banks in Bangladesh.</p> <p>d) The bidder should have up-to-date VAT return &amp; Income Tax certificate, TIN No, Valid Trade license and /or any other license/approval as may be necessary. Financial Solvency Certificate, Major client List and Company profile to be submitted with the Quotation.</p> <p>e) <b>Samples must be provided for all products with the Technical Offer.</b></p> <p>f) The bidder must provide following certificates in <b>Original</b>:</p> <ul style="list-style-type: none"> <li>i. Manufacturer Certificate</li> <li>ii. Certificate of Origin</li> <li>iii. Experience Certificate</li> <li>iv. Solvency Certificate</li> <li>v. Authorization Letter from Chip OS &amp; App Manufacturer</li> <li>vi. Any other certificate deemed necessary</li> </ul>		
3.	Delivery, Installation and Commissioning	<p>a) <b>100,000 units to be delivered within first 06 (six) months</b> from the date of issuance of work order.</p> <p>b) <b>50,000 units to be delivered per subsequent 06 (six) months consecutively</b></p> <p>c) <b>Part delivery allowed</b> as per operational needs.</p> <p>d) Original copy of the certificates mentioned into 17.8 must be supplied with each delivery.</p> <p>Trust Bank PLC. may at its sole discretion change the required quantity up to <b>maximum ±20%</b>.</p>		
4.	Liquidated Damage	<p>In case of late delivery, penalty will be imposed and deducted at the rate of 0.5% of total work order value on a daily basis up to 5% and to be deducted from final bill of supplied item(s). Bank must be informed for any foreseeable delay due to uncontrolled situation prior to exceed of the delivery lead time which may be considered by the Bank if situation justify such</p>		

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	delay and the decision of the Bank will be final in this regard.		
5.	Warranty <ul style="list-style-type: none"> <li>a) Successful bidder has to provide <b>01 (one) year</b> warranty of plastic and chip and should be bound to replace the faulty/defective cards within the warranty any charges.</li> <li>b) In the event of supply of the said item which does not match with the required specification, quantity, quality or is of substandard quality found before full consumption of the item, the bank reserves the right of outright rejection of the product and you will have to take back your supplied product at your own cost and will replace with acceptable quality with in the time frame as mutually agreed upon by the Bank and the vendor,</li> </ul>		
6.	Earnest Money <ul style="list-style-type: none"> <li>a) <b>'Earnest Money' (refundable)</b> shall be <b>5% (five percent) of total quoted amount</b></li> <li>b) Tenderers are required to deposited <b>'Earnest Money'</b> either as a <b>Pay Order or Irrevocable &amp; Unconditional Bank Guarantee (BG) having not less than 6 (six) month's validity</b>".</li> <li>c) Original copy of Pay Order/ Bank Guarantee (BG) shall have to be attached with the Financial Offer.</li> <li>d) Earnest Money shall be returned to the successful bidder as per Management decision of the Bank.</li> <li>e) Unsuccessful bidders' Tender security will be discharged after Tender Opening Date subject to the application of tenderers.</li> <li>f) The Tender Security may be forfeited, if a Tenderer: <ul style="list-style-type: none"> <li>i. refuses to accept a work order</li> <li>ii. refuses to fulfill the obligation of work orders</li> </ul> </li> </ul>		
7.	Structure of Financial Offer & Offer Validity <ul style="list-style-type: none"> <li>a) The amount is to be quoted both in figures and in words properly in BDT. The quoted rate must be inclusive of finished jobs including total handling of materials, incidental charges-overhead, all types of levies, taxes, duties and VAT as per prevailing government rules, delivery, installation, manual labor charge and any kind of charge thereof. In this case no error will be accepted. If any error found, then Trust Bank PLC. may reject the offer.</li> <li>b) <b>Currency of Financial Offer: BDT</b></li> <li>c) <b>Conversion rate of USD to BDT is BC Selling Rate of TBL on the Work Order Date.</b></li> <li>d) <b>Offer must be valid for at least 06 (six) months.</b></li> </ul>		
8.	Payment Terms <ul style="list-style-type: none"> <li>a) No advance payment against work order</li> <li>b) Vendors need to open an account with Trust Bank PLC. All the payment will be made through this account.</li> <li>c) Payment shall be made in BDT</li> </ul>		



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	d) <b>95% payment</b> of the total amount after successful delivery & verification, supported by Acceptance Certificate issued by the concerned Division of Trust Bank PLC. e) <b>Balance 5%</b> of the total amount will be paid subject to submission of Performance guarantee specified into para 21. f) Failure of the successful Tenderer to submit the Performance Security, <b>Balance 5%</b> of the total amount will be preserved as security money till completion of warranty period. <b>Balance 5%</b> of the total amount will be released without any profit after getting report from the concerned Division, Head Office of the Bank upon receipt of request for release of security money. g) <b>Part payment allowed.</b> h) <b>Product must imported &amp; released through proper channel.</b> i) VAT & TAX will be deducted from the bill as per prevailing government rules prior payment of the same.		

Signature (full).....

Name.....

Date.....

Seal.....



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