

## CREDIT CARD SERVICE REQUEST FORM

### Personal Details

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact : \_\_\_\_\_ Email Address : \_\_\_\_\_

Card No : \_\_\_\_\_ Expiry : \_\_\_\_\_

### Service Request

■ Card Renewal/Replacement Required (Please Specify Reason) \_\_\_\_\_

■ Address Change (Please Specify) \_\_\_\_\_

■ Revise Credit limit (Please attach latest income document) \_\_\_\_\_

TBL Account No. (If Any) \_\_\_\_\_

■ Removal of Lien (Please insert your lien A/C No.) \_\_\_\_\_

■ Auto Debit Instruction/Cancellation (Minimum/Full) A/C No. \_\_\_\_\_

■ POS/ATM/E-Commerce Limit Revise \_\_\_\_\_

■ E-Commerce permission, without OTP option (Example- Ali Express, Netflix, Microsoft Stores, etc.)

■ Conversion of Credit Limit:

➤ BDT \_\_\_\_\_ to USD \_\_\_\_\_

➤ USD \_\_\_\_\_ to BDT \_\_\_\_\_

■ Card / PIN Re-issue (Please Specify Reason) \_\_\_\_\_

■ Card Cancel (Please Specify Reason) \_\_\_\_\_

■ SMS/Email Notification Service (Mobile/Email Number) \_\_\_\_\_

■ Others (Please Specify) \_\_\_\_\_

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date

### For Bank Use Only

Assigned Member: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
Support Officer Signature

\_\_\_\_\_  
Authorized Signature